



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-05/Admin./2004- 2351

Date: 01-10-2026

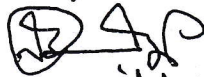
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Shabiha Sultana, Additional Director (Budget)(PRL)**, Finance & Accounts Section, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 11 (eleven) days, i.e. from 18 October, 2026 to 28 October, 2026 or 11 (eleven) days from the actual date of travel to visit & stay in India for her family purpose. Following terms & conditions will be imposed for the travel:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will report her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


01/10/2026

(Md. Nazrul Islam)

Registrar (current charge)

Phone: 44814006

Distributed to:

Shabiha Sultana, Additional Director (Budget)(PRL), Finance & Accounts Section, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of India, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of India.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Deputy Registrar, Admin & Establishment Section-02, Registrar Office, SAU, Dhaka.
- Officer-in Charge, Vhamra Land Port, Satkhira, Bangladesh
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.