



Sher-e-Bangla Agricultural University
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Website: www.sau.edu.bd

Record Number: 37.01.2605.000.040.08.0001.23.11

Date: 20 Sep 2026

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted **Earned Leave with full pay for 15 (fifteen) days** to **Dr. Md. Rafiqul Islam**, Associate Professor, Department of Biotechnology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh, **from 08 November 2026 to 22 November 2026**, followed by **Rest and Recreation Leave for 15 (fifteen) days from 23 November 2026 to 07 December 2026**, thus totaling **30 (thirty) days leave**, for family purpose.

Terms & Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

20-09-2026
Md. Nazrul Islam
Registrar (Current duty)
E-mail : registrar@sau.edu.bd

Record Number: 37.01.2605.000.040.08.0001.23.11/1
(12)

Date: 20 Sep 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The High Commission/Embassy of USA, Dhaka, Bangladesh.
2. The Bangladesh High Commission/Embassy, USA.
3. Dean, Faculty of Agriculture, Sher-e-Bangla Agricultural University.
4. Chairman, Department of Biotechnology.
5. Director (Honorary), Directorate of Finance & Accounts, Sher-e-Bangla Agricultural University.
6. Director (Honorary), ICT Cell, Sher-e-Bangla Agricultural University.
7. Controller of Examinations, Controller of Examinations Office, Sher-e-Bangla Agricultural University.
8. Deputy Registrar, Establishment-1, Sher-e-Bangla Agricultural University.
9. Deputy Registrar/P. S., Office of the Vice-Chancellor, Sher-e-Bangla Agricultural University.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. PA to Registrar, Sher-e-Bangla Agricultural University.
12. Assistant Registrar, Office copy/Master copy.



21-09-2026

MEHDEE MOHAY MEN-UR RAHMAN
Deputy Registrar