



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/S-480/2013-1576

Date: 08-07-2026

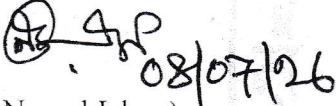
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Rest and Recreation leave) to **Yasmin Akhter**, Senior Lab. Assistant, Department of Marine Fisheries and Oceanography, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 15 (fifteen) days, i.e. from 30 July, 2026 to 13 August, 2026 to stay in Saudi Arabia for Holy Umrah Hajj. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: +8802-44814006

Distributed to:

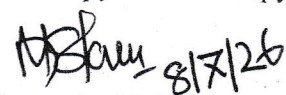
Yasmin Akhter, Senior Lab. Assistant, Department of Marine Fisheries and Oceanography, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

1. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
2. Bangladesh High Commission/Embassy of Saudi Arabia.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka, Bangladesh.
4. Chairman, Department of Marine Fisheries and Oceanography, SAU, Dhaka.
- ✓ 5. Director (ICT Cell), SAU, Dhaka (for kind website upload).
6. Deputy Registrar-2, Admin & Establishment Section, Registrar Office, SAU, Dhaka.
7. Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Treasurer/Registrar, SAU, Dhaka (for Treasurer/Registrar kind information).
10. Office copy/ Master copy


Md. Monowarul Islam
Deputy Registrar (Higher Scale)
Admin & Establishment-02, SAU, Dhaka