



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-168/Admin./2013-179

Date: 16-01-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Rest & Recreation Leave) to Md. Rayhan Uddin, System Analyst, Information and Communication Center, SAU, Dhaka-1207 to visit and stay in India for medical treatment purpose from 25 February, 2023 to 11 March, 2023 or 15 (fifteen) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

16-01-2023
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Md. Rayhan Uddin, System Analyst, Information and Communication Center, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of India, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of India.
- Director (ICT Cell), SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Officer in-Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- Deputy Registrar (Admin.)-S, SAU, Dhaka.
- PA to Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.