



Sher-e-Bangla Agricultural University
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Website: www.sau.edu.bd

Record Number: 37.01.2605.040.08.002.23.37

Date: 06 May 2024


Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) in favour of Md. Maksudur Rahman, Senior Pesh Imam, Staff Quarter Jame Mosque, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 36 (thirty six) days, i.e. from 24 May, 2024 to 28 June, 2024 or 36 (thirty six) days from the actual date of travel to stay in Saudi Arabia for Holy Hajj under the following Terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- he will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


06-05-2024
Sheikh Rezaul Karim
Registrar
registrar@sau.edu.bd

Distributed to:

Md. Maksudur Rahman, Senior Pesh Imam, Staff Quarter Jame Mosque, SAU, Dhaka.

Record Number: 37.01.2605.040.08.002.23.37/1 (11)

Date: 06 May 2024

Copy for Kind Information and Necessary Action:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
2. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh;
3. Bangladesh High Commission/Embassy of Saudi Arabia;
4. Director, Staff Quarter Jame Mosque, SAU, Dhaka;
5. Director (Finance and Accounts), SAU, Dhaka;
6. Director (ICT Cell), SAU, Dhaka (for kind website upload);
7. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
8. Deputy Registrar (Admin.)-A, SAU, Dhaka;
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information);
10. PA to Registrar, SAU, Dhaka (for kind information) and
11. Office copy/ Master copy.