



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়

Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/S-298/ 2007- 2498

Date: 17-10-2026

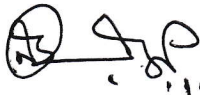
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Munsur Ahammad, Caretaker, Estate Wing, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 14 (fourteen) days, i.e. from 26 October, 2026 to 08 November, 2026 to stay & visit in Saudi Arabia for Holy Umrah Hajj. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


17/10/26

(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: 02-44814006

Distributed to:

✓ Munsur Ahammad, Caretaker, Estate Wing, SAU, Dhaka-1207.

Copy forwarded for information/necessary action to:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. Director (Finance & Accounts), SAU, Dhaka.
3. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
4. Bangladesh High Commission/Embassy of Saudi Arabia.
5. Deputy Registrar (Admin.)-2, SAU, Dhaka.
6. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. PA to Registrar, SAU, Dhaka, (for kind information).
9. Office copy/Master copy.