

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Public General University Section
www.shed.gov.bd

No. 37.00.0000.079.25.113.22-309

Dated: 18 June 2026

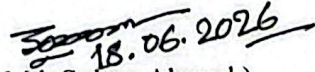
Office Order

The undersigned is directed to convey the sanction of the Honourable President and Chancellor in favour of Professor Dr. Md. Abdul Latif, Ph.D (passport no: D00018220), Vice Chancellor, Sher-e-Bangla Agricultural University, Dhaka travelling to Japan from 24-30 June, 2026 or actual date of travel for a period of 07 (seven) days (excluding travel time) to attend the program on 'Company visit (seminar), farm visit, general agricultural experiment station visit and official meetings in Miyazaki and Tokyo, Japan' under the following terms and conditions:

Conditions:

- a) All expenses relating to the travel will be borne by inviting authority. There will be no financial involvement of the Government of Bangladesh or the University;
- b) After completing the visit he shall join the work and inform the Secondary & Higher Education Division, Ministry of Education;
- c) He will ensure that a report on the said trip is sent to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) working days of his return;
- d) In absence the of Vice Chancellor, Pro-Vice Chancellor will carry out the routine duty of the Vice- Chancellor in addition to his regular responsibilities.

2. This order is issued with the approval of the competent authority.

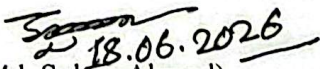

(Md. Sultan Ahmed)
Assistant Secretary
Phone-0255100337
E-mail: ds_univl@moedu.gov.bd

No. 37.00.0000.079.25.113.22-309/1(13)

Dated: 18 June 2026

Copies for kind information and necessary action (Not in accordance with seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Chairman, University Grants Commission of Bangladesh, Agargaon, Dhaka.
3. Professor Dr. Md. Abdul Latif, Vice Chancellor, Sher-e-Bangla Agricultural University, Dhaka.
4. Additional Secretary (University Wing), Secondary and Higher Education Division, Ministry of Education, Dhaka.
5. Pro-Vice Chancellor, Sher-e-Bangla Agricultural University, Dhaka.
6. Director General, Immigration and Passport Department, Agargaon, Dhaka.
7. PS to the Minister, Ministry of Education, Dhaka.
8. PS to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
9. Registrar, Sher-e-Bangla Agricultural University, Dhaka.
10. Director, Hazarat Shah Jalal International Airport, Dhaka.
11. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
12. System Analyst, ICT Cell, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Ministry's Website).
13. Office Copy.


(Md. Sultan Ahmed)
Assistant Secretary