



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin/A/T-381/2023-1290

Date: 16-06-2026

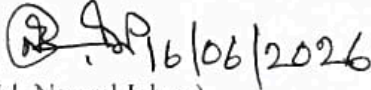
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Mst. Shopna Akter**, Lecturer, Department of Agricultural Finance and Management, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 08 (eight) days, i.e. from 21 June 2026 to 28 June 2026 and permission to stay and visit Maldives and Sri Lanka for personal tourism purpose under the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- During her absence, Mr. Md. Masudul Hasan, Lecturer, Department of Agricultural Finance and Management, SAU, Dhaka will take her academic classes and other routine responsibilities;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.



(Md. Nazrul Islam)

Registrar (Current Charge)

Phone: +8802-44814006



Distributed to:

Mst. Shopna Akter, Lecturer, Department of Agricultural Finance and Management, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information/necessary action to :

- High Commission/Embassy of Maldives and Sri Lanka, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy, Maldives and Sri Lanka.
- Chairman, Dept. of Agricultural Finance and Management, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar, Admin.& Establishment-1, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to VC /Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.