



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-397/2023/ 856

Date: 19-04-2026


Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Sonia Tabasum Ahmed**, Assistant Professor, Department of Poultry Science, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 46 (forty six) days, effective from 24 April 2026 to 08 June 2026 to stay in Saudi Arabia for Holy Hajj. Terms and condition of the travel are as follows:

Terms and Conditions:

- All expenses and charges related to this visit will be borne by the herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


19/04/2026

(Md. Nazrul Islam)

Registrar (Current Charge)

Phone: +8802-44814006

Distributed to:


Sonia Tabasum Ahmed, Assistant Professor, Department of Poultry Science, SAU, Dhaka-1207.

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Copy forwarded for information/necessary action to:

- High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy, Saudi Arabia.
- Dean, Faculty of Animal Science and Veterinary Medicine, SAU, Dhaka.
- Chairman, Department of Poultry Science, SAU, Dhaka.
- Controller of Examinations, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka.
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro VC/Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.


19/4/26.
(Mehdee Mohay Men-Ur Rahman)
Deputy Registrar, Admin. & Establishment-1