



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/T-285/2018- 486

Date: 31-03-2026


**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Dr. Md. Rafiqul Islam**, Associate Professor, Department of Biotechnology, SAU, Dhaka-1207, Bangladesh for a period of 30 (thirty) days, effective from 19 April 2026 to 18 May 2026 or 30 (thirty) days from the actual date of travel and permission to stay in USA for family purpose. The Terms & conditions for the travel are as follows:

**Terms & Conditions:**

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
31/03/2026

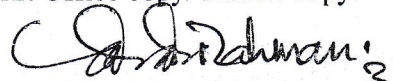
(Md. Nazrul Islam)  
Registrar (Current Charge)  
Phone: +8802-44814006

**Distributed to:**

Dr. Md. Rafiqul Islam, Associate Professor, Department of Biotechnology, SAU, Dhaka.

**Copy forwarded for information/necessary action to:**

- The High Commission/Embassy of USA, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy, USA.
- Dean, Faculty of Agriculture, SAU, Dhaka.
- Chairman, Department of Biotechnology, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/ Master copy.

  
31/3/26.  
(Mehdee Mohay Men-Ur Rahman)  
Deputy Registrar, Admin.& Establishment-1