



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/A/T-349/Admin../2019-637

Date: 30-03-2026

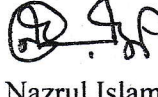
**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Ireen Parvin**, Assistant Professor, Department of Fisheries Biology and Genetics, SAU, Dhaka-1207, Bangladesh for a period of 25 (twenty-five) days, effective from 01 April 2026 to 25 April 2026 (01-04-2026 to 15-04-2026 as Rest and Recreation Leave and 16-04-2026 to 25-04-2026 as Earned Leave with full pay) to visit and stay in Japan for participating research workshop at the Iriomote Station, Tropical Biosphere Research Center (TBRC), University of the Ryukyus, Japan under the following terms & conditions:

**Conditions:**

- All expenses and charges related to this visit will be borne by the organizer and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
30/03/2026

(Md. Nazrul Islam)  
Registrar (Current Charge)  
Phone: +8802-44814006

**Distributed to:**

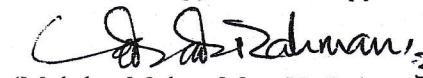
Ireen Parvin, Assistant Professor, Department of Fisheries Biology and Genetics, Sher-e-Bangla Agricultural University, Dhaka.

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**Copy forwarded for information/necessary action to:**

- Embassy of Japan, Dhaka, Bangladesh.
- Embassy of Bangladesh, Japan.
- Chairman, Department of Agroforestry & Environmental Science, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/ Master copy.

  
30/3/26,  
(Mehdee Mohay Men-Ur Rahman)  
Deputy Registrar, Admin. & Establishment-1