



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-269/2019-587

Date:08-03-2026

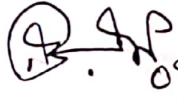
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **MD. SHOHEL RANA**, Sub-Assistant Engeneer (Maintenance), Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 21 (twenty one) days, i.e. from 24 March 2026 to 13 April 2026 (24 March 2026 to 28 March 2026 as station leave during the vacation of holy Eid-ul-Fitar & 29 March 2026 to 13 April 2026 as Earned leave with full pay) to stay in Saudi Arabia for Holy Umrah Hajj. Terms & conditions for the travel are as follows:

Terms & Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


08/03/2026

(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: +8802-44814006

Distributed to:

- ✓ Md. Shohel Rana, Sub-Assistant Engeneer (Maintenance), Sher-e-Bangla Agricultural University, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of Saudi Arabia.
- Proctor, SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind upload).
- Deputy Registrar (Admin.)-I, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka. (for kind information).
- Office copy/Master copy.

