



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-91/2005-196

Date: 28-01-2026

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Earned leave with full pay) to Professor Dr. Kazi Ahsan Habib, Department of Fisheries Biology and Genetics, Sher-e-Bangla Agricultural University, Dhaka, Bangladesh for a period of 07 (Seven) days, i.e. from 02 February 2026 to 08 February 2026 to stay in Japan for attending a workshop. The terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Professor Dr. Kazi Ahsan Habib, Department of Fisheries Biology and Genetics, SAU, Dhaka-1207.

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Copy forwarded for information/necessary action to:

- Chairman, Department of Fisheries Biology and Genetics, SAU, Dhaka.
- Controller of Examinations, SAU, Dhaka.
- High Commission/Embassy of Japan, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Japan.
- Director (ICT Cell), SAU, Dhaka (for kind upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.


Mehdee Mohay Men-Ur Rahman

Deputy Registrar (Admin & Establishment-01)