

# Sher-e-Bangla Agricultural University Sher-e-Bangla nagar, Dhaka 1207 Phone: +880244814020, Fax: +880244814003

Website: www.sau.edu.bd

Record Number: 37.01.2605.040.08.011.23.117

Date: 11 Jun 2024

## Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave to A.H.M. Mostafa Kamal, Additional Director, Public Relations & Publications Office, SAU, Dhaka-1207 Bangladesh for the period of 05 (five) days, i.e. from 12 June, 2024 to 16 June, 2024 (permission to station leave during the vacation of holy Eid-ul-Azha) or 05 (five) days from the actual date of travel to stay in India. Terms & condition for the travel are as follows:

### **Conditions:**

- a. All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- b. He will draw his usual pay and allowances in local currency;
- c. After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

11-06-2024

Sheikh Rezaul Karim Registrar

registrar@sau.edu.bd

#### Distributed to:

A.H.M. Mostafa Kamal, Additional Director, Public Relations & Publications Office, SAU, Dhaka.

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## Copy forwarded for information/necessary action to:

- 1. The High Commission/Embassy of India, Dhaka, Bangladesh;
- 2. The High Commission/Embassy of Bangladesh, India;
- 3. Director (Finance & Accounts), SAU, Dhaka;
- A. Director (Honorary), ICT Cell, Sher-e-Bangla Agricultural University;
- 5. Officer in-Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
- 6. Deputy Registrar-A, Admin. & Establishment Section, SAU, Dhaka;
- 7. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information);
- 8. PA to Treasurer/Registrar, SAU, Dhaka (for kind information) and
- 9. Personal File/Master copy.



11-06-2024 Jarin Ferdous Anthony Deputy Registrar