



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়

Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin.A/T-94/2003/ 1040

Date: 29-03-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Dr. Khaleda Khatun**, Professor, Department of Horticulture, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 10 (ten) days, i.e. from 12 April, 2024 to 21 April, 2024 or 10 (ten) days from the date of departure to stay in India for her medical treatment under the following terms and conditions:

Conditions:

- d) All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- e) She will draw her usual salary and allowances in local currency;
- f) After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Dr. Khaleda Khatun, Professor, Department of Horticulture, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information and necessary action to:

1. High Commission/Embassy of India, Dhaka, Bangladesh.
2. Bangladesh High Commission/Embassy of India.
3. Dean, Faculty of Agriculture, SAU, Dhaka-1207.
4. Chairman, Department of Horticulture, SAU, Dhaka-1207.
5. Director (Finance and Accounts), SAU, Dhaka-1207.
- ✓ 6. Director (ICT Cell), SAU, Dhaka-1207 (for kind website upload).
7. Controller of Examinations, SAU, Dhaka-1207.
8. Immigration Officer, Burimari/Benapole/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. Deputy Registrar (Admin)-S, SAU, Dhaka-1207.
10. PS to VC, SAU, Dhaka (for VC's kind information).
11. PA to Pro-VC/Treasurer/ Registrar, SAU, Dhaka-1207.
12. Office copy/ Master copy.