



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/A/T-301/Admin./2018/245

Date: 21-01-2024

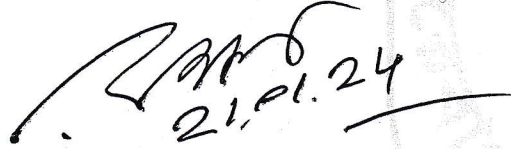
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Lita Biswas**, Assistant Professor, Department of Dairy Science, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 47 (fourty seven) days, i.e. from 24 January, 2024 to 10 March, 2024 (24 January, 2024 to 07 February, 2024 Rest and Recreation leave, 08 February, 2024 to 10 March, 2024 Earned leave with full pay) or from the date of departure to & stay in India for her medical treatment purpose. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


21.01.24

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Lita Biswas, Assistant Professor, Department of Dairy Science, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information/necessary action to :

1. High Commission/Embassy of India, Dhaka, Bangladesh.
2. Bangladesh High Commission/Embassy of India.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka, Bangladesh.
4. Dean, Faculty of Animal Science & Veterinary Medicine, SAU, Dhaka.
5. Chairman, Department of Dairy Science, SAU, Dhaka.
6. Director (Finance & Accounts), SAU, Dhaka.
7. Director (ICT Cell), SAU, Dhaka (for kind upload).
8. Officer in-Charge, Benapole//Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. Deputy Registrar (Admin.)-S, SAU, Dhaka.
10. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information)
11. PA to Registrar, SAU, Dhaka (for kind information).
12. Personal copy/Master copy.