



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-10/Admin./2003- 151

Date: 16-01-2024

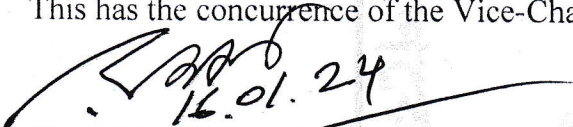
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Ismat Jahan Kadir, Assistant Registrar, Library, SAU, Dhaka-1207, Bangladesh for a period of 22 (twenty two) days, i.e from 25 January, 2024 to 15 February, 2024 or 22 (twenty two) days from the actual date of travel time to visit the historical place in United Arab Amirat & Holi Omrah in Saudi Arabia.

2. The terms and conditions of the above-said visit are as follows:

- All expenses and charges related to this visit will be borne by herself. This University as well as the government of Bangladesh has no financial involvement;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Ismat Jahan Kadir, Assistant Registrar, Library, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commissioner, United Arab Amirat & Saudi Arabian High Commission, Dhaka, Bangladesh
- The High Commissioner, Bangladesh High Commission, United Arab Amirat & Saudi Arabia.
- Librarian, Library, SAU, Dhaka.
- ✓ Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar-A, Admin. & Establishment Section, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka. (for kind information),
- Office copy/ Master copy.