



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-212/Admin./2014- **6172**

Date: 04-12-2023

Office Order

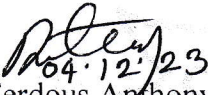

The undersigned is pleased to convey sanction of the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Sheikh Rezaul Karim, Registrar**, Sher-e-Bangla Agricultural University (SAU), Dhaka-1207, Bangladesh for the purpose of visit the historical place in Malaysia & Singapore for the period of 06 (six) days, i.e from 11 December, 2023 to 16 December, 2023 (11 December, 2023 to 14 December, 2023 earned leave with full pay & 15 December, 2023 to 16 December, 2023 permission to station leave during the weekly holiday and Victory day) or 06 (six) days from the actual date of travel time.

Rexona Jahan (Passport no: A04007530) wife of Sheikh Rezaul Karim, **Sheikh Rafid Karim** (Passport no: A04007532) and **Sheikh Rayat Karim** (Passport no: A07954070) son of **Sheikh Rezaul Karim** will be accompanied by the Registrar during the visit.

2. The terms and conditions of the above-said visit are as follows:

- All expenses and charges related to this visit will be borne by himself. This University as well as the government of Bangladesh has no financial involvement;
- He will draw his usual pay and allowances in local currency;
- After visit he will join in this University.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Jarin Ferdous Anthony)
Deputy Registrar
Admin. & Establishment Section
Registrar Office, SAU
Phone: 44814006 

Distributed to:

Sheikh Rezaul Karim, Registrar, Sher-e-Bangla Agricultural University (SAU), Dhaka.

Copy forwarded for information/necessary action to:

- High Commission/Embassy of Malaysia & Singapore, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Malaysia & Singapore.
- Director (Finance & Accounts), SAU, Dhaka.
- ✓ Director (ICC), SAU, Dhaka (for kind website upload).
- Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin)-A, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/ Treasurer/Registrar, SAU, Dhaka (for Pro-VC/ Treasurer/Registrar kind information).
- Office copy/ Master copy.