



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-65/2005- 6081

Date: 26-11-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Rest & Recreation leave) to **Dr. Md. Shihabul Islam**, Deputy Registrar, Department of Microbiology and Parasitology, SAU, Dhaka-1207 for 15 (fifteen) days, i.e. from 28 November, 2023 to 12 December, 2023 or 15 (fifteen) days from the actual date of travel to stay in Kingdom of Saudi Arabia for Holy Umrah Hajj. Terms & conditions for the travel are as follows:


Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006 

Distributed to:

Dr. Md. Shihabul Islam, Deputy Registrar, Department of Microbiology and Parasitology, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. The High Commission/Embassy of Kingdom of Saudi Arabia, Dhaka, Bangladesh.
2. The Bangladesh High Commission/Embassy of Kingdom of Saudi Arabia.
3. Chairman, Department of Microbiology and Parasitology, SAU, Dhaka.
4. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 5. Director (ICT Cell), SAU, Dhaka (for kind website upload).
6. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar (Admin.)-A, SAU, Dhaka.
8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
10. Personal copy/Master copy.