

শেরেবাংলা কৃষি বিশ্ববিদ্যালয় Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/ Admin./A/O-139/2012- 4555

Date: 1 -10-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Mustarin Haque**, Deputy Registrar Office of the Controller of Examinations, Sher-e-Bangla Agricultural University, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh for a period of 09 (nine) days, i.e. from 20 October, 2023 to 28 October, 2023 (20 October, 2023 to 25 October, 2023 station leave during weekly holidays & Durga Puja vacation and 26 October, 2023 to 28 October, 2023 Earned Leave with full pay) and permission to stay in Malaysia & Singapore under the following terms & conditions:

Conditions:

- a) All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- b) She will draw her usual pay and allowances in local currency;
- c) After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Mustarin Haque, Deputy Registrar Office of the Controller of Examinations, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information/necessary action to:

- 1. High Commission/Embassy of Malaysia/Singapore, Dhaka, Bangladesh.
- 2. Bangladesh High Commission/Embassy of Malaysia/Singapore.
- 3. Controller of Examinations, SAU, Dhaka.
- 4. Director (Finance & Accounts), SAU, Dhaka.
- S. Director (ICC), SAU, Dhaka (for kind website upload).
- 6. Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- 7. Deputy Registrar (Admin)-A, SAU, Dhaka.
- 8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- 9. PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for Pro-VC/Treasurer/Registrar kind information).
- 10. Office copy/ Master copy.