



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-171/2013- 4256

Date: 17-09-2023

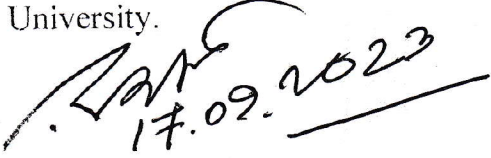
Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Rest & Recreation leave) to **Dr. Farzana Akter**, Senior Medical Officer, Medical Center, SAU, Dhaka-1207 for 15 (fifteen) days from 18 September, 2023 to 02 October, 2023 or 15 (fifteen) days from the actual date of travel to stay in Saudi Arabia for Holy Umrah Hajj. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


17.09.2023

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

নাবিল

Distributed to:

Dr. Farzana Akter, Senior Medical Officer, Medical Center, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. The High Commission/Embassy of India, Dhaka, Bangladesh.
2. The Bangladesh High Commission/Embassy of India..
3. Director (Finance & Accounts), SAU, Dhaka.
4. Director (ICT Cell), SAU, Dhaka (for kind website upload).
5. Chief Medical Officer, Medical Center, SAU, Dhaka.
6. Officer in-Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar (Admin.)-A, SAU, Dhaka.
8. Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
10. Office copy/Master copy.