



**শেরেবাংলা কৃষি বিশ্ববিদ্যালয়**  
**Sher-e-Bangla Agricultural University**  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-05/Admin./2004-4145

Date: 07-09-2023

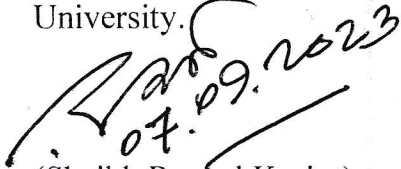
**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Shabiha Sultana, Additional Director (Budget), Finance & Accounts Section, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 33 (thirty three) days, i.e. from 10 September, 2023 to 12 October, 2023 to visit & stay in Australia for her family purpose. Following terms & conditions will be imposed for the travel:

**Conditions:**

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

**Distributed to:**

Shabiha Sultana, Additional Director (Budget), Finance & Accounts Section, SAU, Dhaka.

**Copy forwarded for information/necessary action to:**

- The High Commission/Embassy of Australia, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of Australia.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar-A, Admin & Establishment Section, Registrar Office, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.