



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-49/2005- **3874**

Date: **20-08-2023**

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Umme Asma Mohua**, Deputy Registrar, Office of the Outreach Activities, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 15 (fifteen) days, i.e. from 20 August, 2023 to 03 September, 2023 or 15 (fifteen) days from the date of departure and permission to stay in India for her medical treatment under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Signature)
20.8.2023

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Umme Asma Mohua, Deputy Registrar, Office of the Outreach Activities, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information/necessary action to :

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. Director (Office of the Outreach Activities /Finance & Accounts/ICT Cell), SAU, Dhaka.
3. High Commission/Embassy of India, Dhaka, Bangladesh.
4. Bangladesh High Commission/Embassy of India.
5. Officer in-Charge, Hili/Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
6. Deputy Registrar-A, Admin & Establishment Section, Registrar office, SAU, Dhaka.
7. Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. PA to Pro VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
9. Office copy/Master copy.