

# শেরেবাংলা কৃষি বিশ্ববিদ্যালয় Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-245/2007- 3785

Date: 10 -08-2023

## Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Md. Najim Uddin**, Senior Assistant Farm Superintendent, Farm Management Wing, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 16 (sixteen) days, i.e. from 13 August, 2023 to 28 August, 2023 or 16 (sixteen) days from the actual date of travel to stay in India for visiting the historical places under the Following terms & conditions:

#### **Conditions:**

- a) All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- b) He will draw his usual pay and allowances in local currency;
- c) After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

### Distributed to:

Md. Najim Uddin, Senior Assistant Farm Superintendent, Horticulture Farm, Sher-e-Bangla Agricultural University, Dhaka-1207.

# Copy forwarded for information/necessary action to:

- 1. High Commission/Embassy of India, Dhaka, Bangladesh.
- 2. Bangladesh High Commission/Embassy of India.
- 3. Director General, Immigration & Passport, Govt. of the people's Republic of Bangladesh.
- 4. Director (Finance & Accounts/ICT Cell), SAU, Dhaka-1207, Bangladesh.
- 5. Officer in Charge, Hazrat Shahjalal International Airport, Dhaka-1207.
- 6. Deputy Registrar/PS to V.C (to inform the VC), SAU, Dhaka-1207.
- 7. Deputy Registrar (Admin)-A, SAU, Dhaka-1207.
- 8. Farm-in-Charge, Horticulture Farm, SAU, Dhaka-1207.
- 9. PA to Pro-Vc/ Treasurer/ Registrar, SAU, Dhaka-1207.
- 10. Office copy/ Master copy.