



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-60/2006- 3740

Date: 06-08-2023

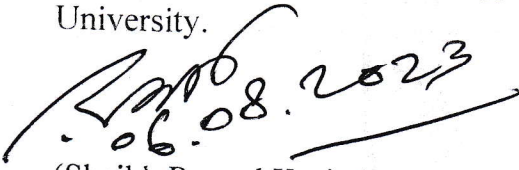
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Ruhul Amin Md. Rashed**, Deputy Director, Planning, Development & Works, SAU, Dhaka-1207, Bangladesh for the purpose to visit and stay in United States of America & Canada from 14 August, 2023 to 14 September, 2023 or 32 (thirty two) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Ruhul Amin Md. Rashed, Deputy Director, Planning, Development & Works, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. High Commission/Embassy of United States of America/Canada, Dhaka, Bangladesh.
2. Bangladesh High Commission/Embassy of United States of America/Canada.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka, Bangladesh.
4. Director (Finance & Accounts), SAU, Dhaka.
5. Director, Planning, Development & Works, SAU, Dhaka.
6. Director (ICT Cell), SAU, Dhaka (for kind website upload).
7. Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. Deputy Registrar (Admin)-A, SAU, Dhaka.
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
10. PA to Treasurer/Registrar, SAU, Dhaka (for Treasurer/Registrar kind information).
11. Office copy/ Master copy.