



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-74/2005- 3635

Date: 07-06-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Habibur Rahman**, Deputy Director, Public Relations & Publications Office, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the period of 05 (five) days, i.e. from 16 July, 2023 to 20 July, 2023 or 05 (five) days from the actual date of travel to visit & stay in India. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Signature)
07.06.2023
(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Habibur Rahman, Deputy Director, Public Relations & Publications Office, SAU, Dhaka-1207.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of India, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of India.
- Director (ICT Cell / Finance & Accounts), SAU, Dhaka-1207, Bangladesh.
- Public Relations Officer, Public Relations & Publications Office, SAU, Dhaka.
- Deputy Registrar (Admin)-A, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information)
- Officer in Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka. (for Pro-VC/Treasurer/Registrar kind information)
- Office copy/ Master copy.