



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-197/2014- 1716

Date: 16-05-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Md. Shamiul Islam**, Deputy Registrar, Academic & Scholarship Section, Office of the Registrar, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of Holy Hajj in Saudi Arabia from 20 May, 2023 to 03 July, 2023 or 45 (forty five) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

[Handwritten signature]
16.05.2023

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Md. Shamiul Islam, Deputy Registrar, Academic & Scholarship Section, Office of the Registrar, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information/necessary action to:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Saudi Arabia.
- ✓ 4. Director (Finance & Accounts/ ICT Cell), SAU, Dhaka.
5. Deputy Registrar (Academic & Scholarshi), SAU, Dhaka.
6. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar (Admin.)-A, SAU, Dhaka.
8. Deputy Registrar/ PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Registrar, SAU, Dhaka (for kind information).
10. Office copy/ Master copy.