



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-154/2013- 1698

Date: 15-05-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave to Chowdhury M. Saiful Islam, Controller of Examinations, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh from 25 May, 2023 to 13 July, 2023 (25-05-2023 to 08-06-2023 Rest & Recreation Leave & 09-06-2023 to 13-07-2023 Earned Leave with full pay) or 50 (fifty) days from the actual date of travel to stay in Saudi Arabia for Holy Hajj under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Chowdhury M. Saiful Islam, Controller of Examinations, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information/necessary action to:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Saudi Arabia.
4. Director (Finance & Accounts/ Students Affairs/ ICT Cell), SAU, Dhaka.
5. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
6. Deputy Registrar (Admin.)-A, SAU, Dhaka.
7. Deputy Registrar/ PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. PA to Registrar, SAU, Dhaka (for kind information).
9. Office copy/ Master copy.