



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/T-121/Admin./2005- 1379

Date: ০৭-০৪-২০২৩

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Duty Leave) to **Professor Dr. Abul Faiz Md. Jamal Uddin**, Department of Horticulture, SAU, Dhaka-1207, Bangladesh for the purpose to attend as a selected speaker in 6th Organic Asia Congress at Kauswangan, Lanao del Norte, Philippines from 06 June, 2023 to 09 June, 2023 or 04 (four) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be covered by the organizers and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This order is issued with the due approval of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

Sheikh Rezaul Karim
09.04.2023

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Professor Dr. Abul Faiz Md. Jamal Uddin, Department of Horticulture, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. Dean, Faculty of Agriculture, SAU, Dhaka.
2. High Commission/Embassy of Philippines, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Philippines.
4. Chairman, Department of Horticulture, SAU, Dhaka.
5. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 6. Director (ICT Cell), SAU, Dhaka (for kind website uplod).
7. Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. Deputy Registrar (Admin)-S, SAU, Dhaka.
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
10. PA to Treasurer/Registrar, SAU, Dhaka (for Treasurer/Registrar kind information).
11. Office copy/ Master copy.