



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়

Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-03/2003- 3408

Date: 09-11-2022

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave (Earned Leave with full pay) in favour of Md. Alamgir Hossain, Additional Registrar, Office of the Dean, Post Graduate Studies, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for 36 (thirty six) days from 17 November, 2022 to 01 December, 2022 to stay in The Kingdom of Saudi Arabia for Holy Umrah under the following terms & conditions:

Conditions:

- m) All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- n) He will draw his usual pay and allowances in local currency;
- o) After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Md. Alamgir Hossain, Additional Registrar, Office of the Dean, Post Graduate Studies, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. Dean, Post Graduate Studies, SAU, Dhaka
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. High Commission/Embassy of The Kingdom of Saudi Arabia, Dhaka, Bangladesh.
4. Bangladesh High Commission/Embassy of The Kingdom of Saudi Arabia.
5. Director (Finance & Accounts), SAU, Dhaka.
6. Director (ICC), SAU, Dhaka (for kind website upload).
7. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. Deputy Registrar (Admin.)-A, SAU, Dhaka.
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
10. PA to Registrar, SAU, Dhaka (for kind information).
11. Office copy/ Master copy.