



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-90/2006/3457

Date: 15 -11-2022

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave (Earned Leave with full pay) in favour of Md. Shofiullah Akand, Additional Librarian, Library, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of Holy Omrah in Saudi Arabia from 17 November, 2022 to 30 November, 2022 or 14 (forteen) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


15.11.22

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

স্বাক্ষর

Distributed to:

Md. Shofiullah Akand, Additional Librarian, Library, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Saudi Arabia.
4. Librarian, SAU, Dhaka.
5. Director (Finance & Accounts), SAU, Dhaka.
6. Director (ICC), SAU, Dhaka (for kind website upload).
7. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. Deputy Registrar (Admin.)-S, SAU, Dhaka.
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
10. PA to Registrar, SAU, Dhaka (for kind information).
11. Office copy/ Master copy.